

Self-build and Custom Housebuilding Register Local Criteria

Appendix 2- Charging schedules and local connection criteria of other Local Authorities in Hampshire

The Self-build and Custom Housebuilding (Time for Compliance and Fees) Regulations 2016 allow Local Authorities the option to charge an initial fee for entry onto the register and then an annual fee in order for an applicants' name to be retained on the register. The Local Authority must determine what fee, if any, is to be payable, and must publish this charging information.

Within a financial year the fees charged cannot exceed the costs incurred in connection with administering the Self-build and Custom Housebuilding Register. Local Authorities must also refund fees to those applicants who do not meet eligibility criteria or any local connect test that the Local Authority chooses to apply.

Across Hampshire, only two Local Authorities have chosen to introduce a fee in relation to their register. Basingstoke and Deane Borough Council charge a one-off fee for entry onto the register, and Fareham Borough Council charge an initial fee for entry onto the register and then another lower fee charged on annual basis for an individual to remain on the register.

Local Authority	Initial Charge	Annual Charge
Basingstoke and Deane Borough	£15.00	nil
East Hampshire District	No charge	
Eastleigh Borough	No charge	
Fareham Borough	£20.00	£10.00
Gosport Borough	No charge	
Hart District	No charge	
Havant Borough	No charge	
New Forest District	No charge	
Rushmoor Borough	No charge	
Southampton City	No charge	
Test Valley Borough	No charge	
Winchester City Council	No charge	

With regards to local connection tests, Local Authorities have the option to set criteria which can be based on residency, having a family member residing in the local area and/or having an employment connection to the local area.

To date two local authorities in Hampshire have introduced local connection tests. Both authorities have chosen criteria based on residency and employment connection. Basingstoke and Deane Borough Council have introduced a local connection test which requires applicants to meet one of the following criteria for inclusion on part 1 of the register:

- Be continuously a resident in the borough for two years prior to the date of application; or
- Be permanently employed in the borough and work for a minimum of 16 hours per week (if their employment ceases they are no longer eligible)

Fareham Borough Council has also introduced a local connection test with similar criteria, which requires applicants to:

- Have lived in the borough for at least two years; or
- Have been employed within the borough, and have been employed for more than 16 hours per week for the last two years (if employment ceases the individual is no longer eligible)

The Self-build and Custom Housebuilding Regulations 2016 state that any local connection test must include provision that any person in the service of the regular armed forces of the Crown is deemed to satisfy the test whilst in service and for a period after leaving service equal to the length of the longest of any periods required by the test for a condition to be satisfied.

Local Authority	Residence Criteria	Employment Criteria
Basingstoke and Deane Borough	Be continuously a resident in the borough for two years prior to the date of application	Be permanently employed in the borough, working a minimum of 16 hours per week
East Hampshire District	No local connection test	
Eastleigh Borough	No local connection test	
Fareham Borough	Be a resident in the borough for a minimum of 2 years	Be employed in the borough for a minimum of 2 years, working more than 16 hours per week
Gosport Borough	No local connection test	
Hart District	No local connection test	
Havant Borough	No local connection test	
New Forest District	No local connection test	
Rushmoor Borough	No local connection test	
Southampton City	No local connection test	
Test Valley Borough	No local connection test	
Winchester City Council	No local connection test	